

2009 Mudgee Small Farm Field Days – 24 & 25 July – Site Application Form

Trading Name:

(this is the name that will appear in the Mudgee Small Farm Field Days guide)

Business Name (if different from above):

(this is the name that appears on your Public Liability insurance certificate of currency)

ABN:..... **Contact Person:**

Postal Address:

Town/Suburb/City:..... **Post Code:**..... **State:**.....

Phone:..... **Fax:**.....

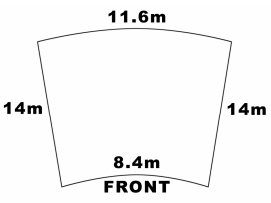
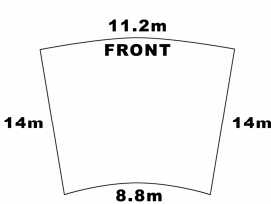
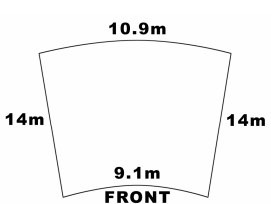
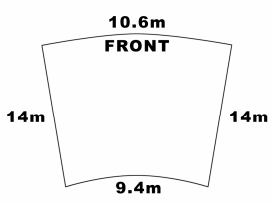
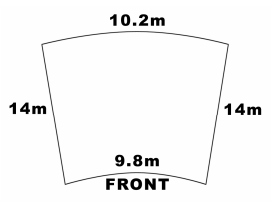
Mobile:..... **Email:**.....

I am a returning exhibitor from 2008 - Yes/No if Yes, 2008 site number*

Same site please - Yes/No

*NB: Exhibitors who were previously in "X", "W" or "Y" pavilions you will be allocated a new site in our NEW pavilion

Please select the type of site

Large external sites – refer to map (Not to scale) All Large External sites include 2 exhibitor passes, 1 red & 1 green vehicle pass	Other sites – Including Internal Sites All include 2 exhibitor & 1 red vehicle pass																																																						
<div style="text-align: center;">  <p>SECTION 1</p> </div> <div style="margin-top: 10px;"> <p>Section 1 (ring road 1) (Sites 101 – 129) Site fee:\$835 No. required:.....x \$835 TOTAL:\$.....</p> </div>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: black; color: white;"> <th style="width: 25%;">Smaller External Sites</th> <th style="width: 15%;">No. Req</th> <th style="width: 15%;">Total Fees</th> </tr> </thead> <tbody> <tr> <td>6m x 6m</td> <td>\$615</td> <td>\$</td> </tr> <tr> <td>6m x 14m(deep)</td> <td>\$615</td> <td>\$</td> </tr> <tr style="background-color: black; color: white;"> <th colspan="3">Internal Sites (New Pavilion)</th> </tr> <tr> <td>4m x 3m(deep)</td> <td>\$880</td> <td>\$</td> </tr> <tr> <td>3m x 3m</td> <td>\$660</td> <td>\$</td> </tr> <tr style="background-color: black; color: white;"> <th colspan="3">Covered Verandah Sites (see notes)</th> </tr> <tr> <td>3m x 6m(deep)</td> <td>\$590</td> <td>\$</td> </tr> <tr> <td>6m x 6m</td> <td>\$880</td> <td>\$</td> </tr> <tr style="background-color: black; color: white;"> <th colspan="3">Fashion Pavilion (see notes)</th> </tr> <tr> <td>3m x 3m</td> <td>\$880</td> <td>\$</td> </tr> <tr> <td>4m x 3m(deep)</td> <td>\$1,045</td> <td>\$</td> </tr> <tr style="background-color: black; color: white;"> <th colspan="3">Livestock & Breed society sites*</th> </tr> <tr> <td>10m x 14m</td> <td>\$205</td> <td>\$</td> </tr> <tr> <td colspan="3">*Must complete a Johnes declaration form</td> </tr> <tr> <td colspan="2" style="text-align: right;">Large External Site Fees</td> <td>\$</td> </tr> <tr> <td colspan="2" style="text-align: right;">Sub-total</td> <td>\$</td> </tr> <tr> <td colspan="2" style="text-align: right;">TOTAL all site fees</td> <td>\$</td> </tr> </tbody> </table>	Smaller External Sites	No. Req	Total Fees	6m x 6m	\$615	\$	6m x 14m(deep)	\$615	\$	Internal Sites (New Pavilion)			4m x 3m(deep)	\$880	\$	3m x 3m	\$660	\$	Covered Verandah Sites (see notes)			3m x 6m(deep)	\$590	\$	6m x 6m	\$880	\$	Fashion Pavilion (see notes)			3m x 3m	\$880	\$	4m x 3m(deep)	\$1,045	\$	Livestock & Breed society sites*			10m x 14m	\$205	\$	*Must complete a Johnes declaration form			Large External Site Fees		\$	Sub-total		\$	TOTAL all site fees		\$
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Office Use Only					
Rec:	PL:	No. Exhib Passes:	No. Green Passes:	No. Red Passes:	MYOB: SS:

2. Select your product listings for the Mudgee Small Farm Field Days program

Below are the various product categories that we list in the Mudgee Small Farm Field Days Guide which is inserted into The Land newspaper the week before the event.

Please select **ONLY 3 categories** from the list below and write them in the space provided here:

1. Australian Made? Yes No
2. Australian Made? Yes No
3. Australian Made? Yes No

NB: If you have indicated your product is Australian Made, please make sure this complies with the relevant Government requirements, The Trade Practices Act prohibits the making of false or misleading representations about the origin of goods, for more information, go to: www.accc.gov.au

Available product categories – please write your 3 choices in the space above

4WDs & Equipment	Forklifts	Safety Equipment
Advisory Services	Furniture & Supplies	Satellite Equipment
Air Conditioning	Generators	Sawmills
Alpacas & Products	Goats-Breeds & Products	Sculptures & Art
Animal Health/Veterinary	Government	Security
Aquaculture	Hats	Seeds
Arts & Crafts	Hay Balers & Handling	Seeders & Planters
Aviation	Health	Septic Tanks
Banking & Finance	Heating	Shearing Equipment
Books	Helicopters	Sheds
Building	Home Butchery	Sheep Breeds/Equipment
Business Systems/Advice	Home Products & Gifts	Silos
Camping Equipment	Horses & Products	Slashers
Card Making / Quilling	Horticultural Supplies	Soil Conditioners
Caterers	Hoses & Fittings	Solar Technologies
Cattle Breeds	Hydraulic Equipment	Spray Equipment & Acc.
Cattle Products	Hydroponics	Steel
Chainsaws	Information	Stock Crates & Grids
Chemicals & Applicators	Insulation	Storage Containers
Childcare	Insurance	Tanks
Children's Fashion	Internet / Mobiles	Technology
Cleaning Products	Irrigation	Testing - Soils/Pesticides
Communications	Jewellery	Tillage Equipment
Compost / Mulches	Landscaping & Gardens	Tools & Hardware
Compressors & Air Tools	Lawn Mowers	Tourism
Computers / Software	Leather Goods	Tractors
Concrete Products	Lifting Devices / Hoists	Trailers & Accessories
Conservation	Livestock	Trees
Cultivators	Livestock Products	Troughs
Dogs-Products & Events	Machinery	Valves & Fittings
Drilling Equipment	Motorcycles	Vehicles & Accessories
Earth Moving Equipment	Museum pieces	Veterinary Products
Education	Newspapers/Magazines	Viticulture Equipment
Electric Scooters	Niche Industries	Waste Water Systems
Electrical/Electric Fencing	Nursery Supplies	Water Bores
Energy	Organics	Water Purifiers
Engineering Products	Pest Management	Weeds & Weed Control
Engines – Petrol / Diesel	Pet Supplies	Welders
Environmental Products	Pipes	Wines
Fashion	Ploughs	Wood & Wood Products
Feeds & Supplements	Pools & Spas	Wood Chippers
Fencing / Yards / Gates	Pressure Units/Washers	Wood Splitters
Fertilisers	Protective Gear	Woodworking Equipment
Filters	Pumps & Equipment	Wool Products
Fire Protection	Real Estate	Worms & Worm Products
Fishing Equipment	Ropes & Leads	Yards
Food Products	Rural Supplies	
Footwear	Saddlery	

3. Complete the safety and risk awareness survey

- Your Field Days' site is an extension of your workplace and hence the same Occupational Health and Safety legislation issues apply.
- AREC reserves the right to inspect your site at any stage and ask you to rectify anything it believes to be a hazard.
- **Applications will not be accepted if this section is incomplete. Write 'NA' in each section if you do not have any hazards.**

Fire hazards

List items which may cause or exacerbate a fire hazard.

List solutions to each hazard that will be initiated at the Field Days to minimise the risk.

Trips, slips & falls

List items or practices which may cause or exacerbate the hazard e.g. slippery surfaces, ropes and pegs, unstable objects.

List solutions to each hazard that will be initiated at the Field Days to minimise the risk.

Equipment, plant & machinery

List items or practices which may cause or exacerbate the hazard e.g. stationary and mobile equipment and any dangerous components including sharp objects.

List solutions to each hazard that will be initiated at the Field Days to minimise the risk.

Dangerous goods, hazardous substances & chemicals

List any items or practices which may cause or exacerbate the hazard.

List solutions to each hazard that will be initiated at the Field Days to minimise the risk.

Other hazards

Please list any additional hazards your site will contain.

List solutions to each hazard that will be initiated at the Field Days to minimise the risk.

When you sign this application you accept the terms and conditions of exhibiting and you certify that the above information is an accurate assessment of the hazards and risks and that you will undertake to address these risks as indicated. Should additional hazards arise prior to the event you will notify the Mudgee Small Farm Field Days office of these in writing.

This information is used in event emergency planning and will be circulated to emergency service personnel on site.

4. Attach your public liability Certificate of Currency



IMPORTANT

- All exhibitors must have a minimum of \$10 million public liability insurance.
- All exhibitors must attach a copy of the public liability Certificate of Currency to their application form, this **MUST** acknowledge the Australian Rural Education Centre as an interested party.
- A Certificate of Currency is **NOT** a tax invoice or a renewal notice.
- You may need to contact your broker or insurance company to obtain a valid Certificate of Currency.
- Please make sure that the business name, liability amount, policy expiry date is clear and that your business is covered whilst attending the Mudgee Small Farm Field Days.
- **No application will be accepted until an acceptable Certificate of Currency has been received.**

5. Red & Green vehicle passes

Arrangements for site access for exhibitor set up and car parking have remained unchanged for 2009.

We have an obligation to keep the site safe and free of unnecessary vehicles, and to restrict vehicle movements during the times when the site is open to the public. The only exceptions are essential AREC site team and emergency vehicles.

PLEASE NOTE: During the times that the site is open to the visiting public there is **NO VEHICLE ACCESS OR MOVEMENT** in the exhibition area. A free onsite courier service will operate for those exhibitors needing to transport additional stock or promotional material from their vehicle in the carpark to their site whilst the site is open to the public. If your vehicle is parked within your site and or forms part of your display, you **WILL NOT** be able to move your vehicle until the site is closed to the public. If you plan to leave early **YOU MUST** leave your vehicle in the exhibitors carpark.

1 RED PASS – Each exhibitor site will be issued with ONE FREE red pass which will allow access for ONE vehicle between the hours of 6.30am & 8.00am on event days Friday 24th July & Saturday 25th July **ONLY**.

2 GREEN PASS – Allows you to park within the exhibitor carparks but **DOES NOT ALLOW** access to the exhibition area on Friday or Saturday. You may purchase as many green passes as you require.

Note: Vehicle passes are only required on event days ie 24 & 25 July 2009. Vehicles can be parked in the public car parks at no cost.

6. Fill out payment details

Total payment being made: \$ (Please add 1% of total if paying by credit card)

- Cheque - please make all cheques payable to Australian Rural Education Centre.**
- Direct Deposit – BSB 112 879 - Account Number 12577 8465 - ABN: 83 407 072 426**
- Credit Card – (St George Bank fee of 1% applies – please include in your total)**

Name on card:

Card Number: | | | Expiry Date: / CVV:

Visa Mastercard (please circle)

Signature:

7. Accept terms and conditions

I hereby agree to the terms and conditions as outlined on the final page of this document. I acknowledge that this form represents a contract between myself, as an authorised representative of the exhibitor, and AREC in accordance with the rules and conditions of the event. I certify that the contents of this application form are true and accurate.

CHECK LIST

- Certificate of currency attached
- Safety survey completed
- Product listing completed
- Signed & accepted rules
- Attached payment

Signature:.....

Position:.....

Date:.....

- **Credit Card Fees:** Current credit card fees are 1% of the total transaction
- **Direct Debit Details (Please fax or email a copy of your payment advice to 02 6372 3380 or admin@arec.com.au):**

Australian Rural Education Centre | St George Bank | BSB: 112 879 | Account Number: 12577 8465 | ABN: 83 407 072 426

Please return your completed application to:



Australian Rural Education Centre
PO Box 12 Mudgee, NSW 2850

If further information is required or if there is anything we can help you with please contact us on

Phone: 02 6372 3899 Fax: 02 6372 3380

info@arec.com.au www.arec.com.au